**UNIVERSITY OF SOUTHAMPTON DOCTORAL PROGRAMME IN EDUCATIONAL PSYCHOLOGY**

### SSRP/DUE: Supervisor review

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| Project Supervisor name (s) |  |
| LA / Other project host |  |
| Trainee name |  |
| Other settings involved (eg. School) |  |

This checklist aims to review the level of involvement of the supervisor during the course of the Small Scale Research Project and the Dissemination and User Engagement Module. It will also help to clarify what agreement has been reached about possible publication once the university modules are complete. Please complete questions 1 to 8. The trainees will require a signed copy for their submitted portfolio.

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| --- | --- | --- | --- | --- | --- |
| 1 | | Designing and planning the SSRP | | | |
| Approximately how much time have you spent in designing and planning the SSRP with the trainees (in hours)? | | | |  | |
| Please comment on the role and level of input that you have played in designing and planning the SSRP and how the trainees themselves have contributed | | | | | |
| 2 | | Practical arrangements for the SSRP | | | |
| Approximately how much time have you spent in making practical arrangements regarding the SSRP (in hours)? | | | |  | |
| Please comment on the role and level of input that you have played in making practical arrangements for the SSRP and how the trainees themselves have contributed | | | | | |
| 3 | | The outcome and results of the SSRP | | | |
| Approximately how much time have you spent in discussing the outcome and the results of the SSRP with the trainees (in hours)? | | | |  | |
| Please comment on the role and level of input that you have played in designing and planning the SSRP and how the trainees themselves have contributed | | | | | |
| 4 | | Dissemination of the SSRP | | | |
| Approximately how much time have you spent considering aspects related to the dissemination of the SSRP with the trainees (in hours)? | | | |  | |
| Please comment on the role and level of input that you have played in disseminating the results of SSRP and how the trainees themselves have contributed | | | | | |
| 5 | Overall feedback | | | | |
| Action taken | | | y/n | | Comments |
| Were the various roles and responsibilities undertaken by you and the trainees clear and appropriate? | | |  | |  |
| Did the trainees communicate regularly and effectively with you during the course of the SSRP and later dissemination of the findings? | | |  | |  |
| Have the SSRP findings been disseminated to those involved in a helpful and appropriate way? | | |  | |  |
| Has your involvement as an SSRP supervisor been valuable and manageable for you and/or the organisation(s) you represent? | | |  | |  |
| Have you discussed and agreed on any possibilities or plans for publication of any information or works pertaining to the SSRP? | | |  | |  |

|  |  |
| --- | --- |
| Project Supervisor signature |  |
| Date |  |