Final Appraisal Meeting: Year One

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| Date |  |  | Trainee |  | |
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| Staff member chairing meeting |  |  | Field  tutor |  | |

This appraisal aims to review your progress so far across all elements of the course.  
Please complete questions 1 to 10 and send the form to all participants before the meeting. The remaining questions will be discussed and recorded at the meeting.

***Your personal review***

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| 1 | Looking back across the whole year, what has particularly pleased you, or made you feel proud? | | |
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| 2a | Have any elements of this year caused any particular difficulty?  (Give reasons, if known) | | |
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| 2b | What would you have liked to have done differently or additionally, if you had another chance, or more time? | | |
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| 2c | Are there things that the programme could do differently which would have made a difference to your experience? | | |
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| 3 | How do you feel that you have grown or changed in your understanding of psychology and your role as an educational psychologist through this year? What has helped this happen? | | |
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| ***Feedback you have received*** | | | |
| 4 | What have been the key messages from people you have worked with (CYP, parents, other professionals)? What approaches have you used to gather this feedback? How have you responded to this feedback across the year? | | |
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| 5 | What have been the key messages that you have received in written feedback for your academic and research work so far? How have you responded to this feedback across the year? | | |
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| 6 | Assessment results. *Please record your marks on the assignments shown below* | | |
| PSYC6070 | | Cognitive Elements of Learning assignment |  |
| RESM6009 | | Qualitative methods |  |
| RESM6012 | | Planning & designing Research: Short Answer |  |
| PSYC6071 | | Emotional Elements of Learning Essay |  |
| RESM6010 | | Group comparisons |  |
| RESM6011 | | Correlational methods |  |
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| 7 | Field Tutor’s overall assessment of the TEP’s competence on placement  *(Please copy and paste the relevant sections from the Field Tutor end of year report here*) | | |
| *On the basis of this report, what is your view about this trainee’s readiness to move on to Year Two?* | | | |
| *What type of support do you think that the trainee will need in order to be able to work effectively in Year Two?* | | | |
| *Please use the box below to provide any further information that you think is relevant to this trainee’s progress across the year.* | | | |

***Auditing***

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| 8 | Attendance | | | | |
| How many sessions have you missed this year?  Please include all those from placement, academic and research.  *The trainee should check this figure with the records held by the programme administrator.* | | | | |  |
| Which sessions have you missed, and what steps have you taken, or do you need to take, in order to cover the missed experiences? | | | | | |
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| 9 | Review of action plan from interim appraisal *(****the trainee should copy information from the interim appraisal into the first two columns before the meeting****; the third column will be completed during the meeting)* | | | | |
|  | *Target* | *Action* | | *Progress review (completed during meeting)* | |
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| 10 | Possible target areas for Year Two. *The trainee should sketch out some possible target areas for next year, to be discussed and elaborated during the appraisal*. | | | | |
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| 11 | Overall summary of year *(to be completed by APT during meeting, based on all the information gathered)* | | | | |
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| 12 | Action plans for Year Two | | | | |
|  | *Development area* | | *Action* | | |
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13. Signatures

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| Trainee name |  |  | Trainee signature |  | |
|  |  |  |  |  |  |
| Field tutor name |  |  | Field tutor signature |  | |
|  |  |  |  |  |  |
| Staff member name |  |  | Staff member signature |  | |